

DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY
Ranchi, Jharkhand.



NOTICE INVITING TENDER
FOR
RENOVATION WORKS OF VC's CHAMBER
AT
DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY



DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY

P.O.: Ranchi College, Morabadi, Ranchi – 834008, Jharkhand.

Email: registrardspmuranchi@gmail.com, Website: www.dspmuranchi.ac.in

NOTICE INVITING TENDER

Renovation Works of Vice Chancellor's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.

Ref. No.: DSPMU/G/450/2023

Dated: 05/07/ 2023

The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi invites Tender under Two Bid System (Technical & Financial) for executing the below mentioned work:

Name of the Office Inviting Tender	Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi.
Nature of Work/Services	Renovation Works of Vice Chancellor's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.
Tender No.	DSPMU/G/450/23, Dated: 05/07/2023
Tender Value	Rs. 10,05,340.00/-
Tender Processing Fee	Rs. 10,000/- (Rupees Fifteen Thousand only)
EMD (Refundable)	Rs. 20,000/-
ePBG (Performance Guarantee)	Rs. 50000/-
Mode of Tender Fee and EMD	Demand Draft drawn from any scheduled nationalized bank in favour of "The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand" payable at Ranchi.
Publication of Tender on University website	06/07/2023 at 04:00 PM
Last date and time for Submission of tender documents	17/07/2023 till 1:00 PM
Date and Time for Opening of the Tender (Technical Bid only)	17/07/2023 at 2:00 PM
Date and Time for Opening of the Financial Bid	Will be intimated at the time of Technical Bid Opening

INSTRUCTION TO THE TENDERERS

THE TENDERER IS REQUESTED TO SUBMIT THE FOLLOWING DOCUMENTS AT THE TIME OF SUBMISSION OF TENDER DOCUMENT WITHOUT WHICH THE TENDER WILL BE REJECTED.

LIST OF DOCUMENTS	
1	Scanned, sealed and signed copy of Tender document (each page)
2	Copy of ESI Registration. (Not mandatory)
3	Copy of EPF Registration. (Not mandatory)
4	Copy of Registration of GST.
5	Copy of valid registration of the firm/ establishment/ Company.
6	Copy of PAN card.
7	Tender Fee of Rs. 10,000/- as DD in Favor of Registrar, DSPMU payable at Ranchi. (Non-Refundable)
8	EMD of Rs. 20000/- as DD in Favor of Registrar, DSPMU Payable at Ranchi. (Refundable)
7	Copy of valid Labour and Trade license.
8	Copy of Balance sheet/ P & L Account for last three financial years (i.e. 2022-21, 2021-20, 2020-19).
9	Copy of Income Tax Return for last three years (i.e. 2022-21, 2021-20, 2020-19).
10	Annual turnover of works for immediate last 3 consecutive financial year's i.e. 2022-21, 2021-20, 2020-19) should be more than 20 Lacs. Duly certified by Chartered Accountant.
11	Complete Bank Details/ Cancelled Cheque.
12	Annexure A, applicable Duly filled and attested.
13	Undertaking on Rs. 100/- stamp paper for the Agency / Firm that is never debarred/ blacklisted by any of the Institution / Office anywhere in India.
14	The Firm/Establishment/Company should have Four work orders in the same field (Wooden Works) with a minimum of three tender value of Rs. 06 lacs.
15	The Firm/Establishment/Company should have ISO certification in Manufacturing of all kinds of Furniture's, Office Interiors etc.

1. The interested bidders may get the Tender Document from the Section Officer Office in normal working days between 10:00 AM to 03:30 PM starting from 06.07.2023 04:00 PM. The Bidder should submit the Bid document with firm's letter pad through Registered/ Speed Post/ Courier or by Hand dropped to **The Office of Registrar, DSPMU, Ranchi**. The cover superscripted as Tender Bid for "**Renovation Works of VC's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand**". The Bid document must reach the above-mentioned office by 17.07.2023, 01:00 PM.
2. The Tender document can be obtained by downloading it in PDF format from the University Website: **www.dspmuranchi.ac.in**. from **06.07.2023, 04:00 PM to 17.07.2023, 01:00 PM**. The Bidder should submit the Tender Fees of Rs. 10,000/- in the form of DD/

Banker's Cheque drawn in favour of "The Registrar, DSPMU" Payable at Ranchi. In addition to Bid Document, the bidder also shall be required to submit **Original Earnest Money Deposit (EMD). The EMD amount of Rs. 20,000/- (Rupees Twenty Thousand Only) in the form of DD / Banker Cheque drawn in favour of Registrar, DSPMU, payable at Ranchi.** The Tender Fees and Earnest Money deposit must be sent along with hard copies of Tender Documents in Technical Bid Envelop before the closing date and time of the Tender to the following address - **"The Registrar, Dr. Shyama Prasad Mukherjee University, Morabadi, Ranchi - 834008"**. At the top of the cover, the following words should be written **"Renovation Works of VC's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand."** The Technical Bid Documents and Financial Bid Documents should be in different envelopes superscripted as "Technical Bid Documents" and "Financial Bid Documents".

3. Before submitting Tender, bidder can see the site of the work on any working day during office hours by contacting Development Officer or Assistant Engineer (Civil) of DSPMU, Ranchi. **(Contact Details- 9430735008, 8674981448).**
4. The Competent Authority of Dr. Shyama Prasad Mukherjee University, reserve the right to accept or reject any tender or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.
5. Conditional Tender is liable to be rejected.
6. The tender for the work shall remain open for acceptance for a period of Seventy-Five (90) days from the date of opening of tender.
7. The EMD of unsuccessful tender shall be refunded after the award of work to the successful tender.
8. Performance Security Deposit an amount of **Rs. 50,000/- (Rupees Fifty Thousand Only)** to be deposited to the Dr. Shyama Prasad Mukherjee University in the form of **Performance Bank Guarantee of any nationalized Bank in favour of "Registrar, DSPMU" payable at Ranchi** by the successful tenderer within 10 days of award of work. The Performance Bank Guarantee should be for a period of 06 months and will be released automatically after 06 months of successful completion of the work.
9. Rates quotes shall be firm and fixed and are exclusive of cost of manpower, taxes/duties, etc. GST will be paid as per CPWD norms.

10. **Eligibility Criteria:**

11. The tenderers should have fulfilled minimum **Two years'** experience in on **30-05-2023** in Central Govt/State Govt. /PSU's/Autonomous of Works of similar nature. Similar nature means works related to renovation works of rooms, wooden works & Interior Design works. The Tenderers should have Four work orders in the same field (Wooden Works) with a minimum of three tender value of Rs. 06 lacs.

12. **Evaluation of Technical Bids:**

Bids received and found valid will be evaluated by the Purchase Committee of Dr. Shyama Prasad Mukherjee University to ascertain the best evaluated bid for the complete work/service under the specifications and documents. The tenderer should take care to submit all the information sought by the Dr. Shyama Prasad Mukherjee University in prescribed formats.

Firms relevant experience and strength -Profile of agency, registration details including Contract License, copy of PAN card, EPF (not Mandatory), ESIC (not Mandatory), etc.; experience of similar works.

Financial Bids:

The financial bid of the tenderers, whose technical bids are found to be suitable, will be opened in the presence of the tenderers, who choose to attend the opening of financial bid. Minimum One-day's prior notice via phone will be given to tenderer for this purpose.

13. **Award of Work:**

- I. The selection of the agency will be at the sole discretion of the Dr. Shyama Prasad Mukherjee University who reserves its right to accept or reject any or all the proposals without assigning any reason.
- II. The Work for the "**Renovation Work of VC's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.**" shall be awarded to the qualified responsive tenderer who has quoted in order lowest rate.
- III. Upon evaluation of offers the notification on award of Work will be intimated to the successful tender.

14. Delay / Late submission of Bid tenders for whatever is the reason will summarily be rejected.

GENERAL RULES

1. Bidders have to fill in all such information as required in the tender documents.
2. The Rates Quoted by the bidder shall be exclusive of GST.
3. The bidder shall be presumed to have carefully examined the type of work.
4. The Bidder shall submit a program of the execution of the work along with the tender.
5. The Bidder will maintain watch guards for the safety of the materials. The University is not responsible for any loss of materials.
6. The Bidder will provide to the labourers, huts for shelter, drinking water and medical facilities at site and keep the site clean at his own cost.
7. Extension of time may be granted on valid ground by the Competent Authority as per Government rules and circulars in force and as revised from time to time.
8. If the rate quoted by the bidder is above the BOQ rate and the Competent Authority has approved above the BOQ rate, then the enhancement over the BOQ rates shall not be applicable over the cost of materials applicable as per latest Building Construction Department and Drinking Water and Sanitary Department.
9. If the Bidder quotes the rate below the BOQ rate and the Competent Authority approves it, then the deduction over the BOQ rate shall be applicable on the items of work include the cost of materials applicable as per latest Building Construction Department and Drinking Water and Sanitary Department.

DOCUMENTS TO BE SUBMITTED BY THE BIDDER

Technical Bid Envelope

1. Copy of Firms Registration / Incorporation Certificate.
2. Copy of GST Registration.
3. Copy of PAN.
4. Copy of ESIC and EPF (not Mandatory)
5. Tender Fee as Demand Draft of Rs. 10,000/-.
6. Tender Earnest Money Deposit as DD of Rs. 20,000/-.
7. Copy of Income Tax Return of Last Year.
8. Copy of Balance sheet / P & L Account for Last Three years.
9. Copy of Similar Work Experience the Tender Value.
10. Duly filled of Appendix –II.
11. Duly filled Appendix – IV.
12. Duly filled Appendix -V & VI

Financial Bid Envelope

1. Dully filled Appendix –III

Appendix I**List of works**

NAME OF WORK		BEAUTIFICATION OF VC CHAMBER				
Location :		DR. SHYAMA PRASAD MUKHRJEE UNIVERSITY, RANCHI				
		Rates based on Jharkhand SOR-2022 and DSR-2021				
S. No.	ITEM NO	ITEM DESCRIPTION	UNIT	BOQ Qty	BOQ Rates	BOQ Amount in (Rs)
1	DSR 9.126	Providing and fixing 12 mm thick panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows (area of opening for panel inserts excluding portion inside grooves or rebates to be measured). Panelling for panelled or panelled and glazed shutters 25 mm to 40 mm thick.				
	9.126.2	Fire retardant plywood conforming to IS: 5509	Sqm	13.86	2030.33	28026.71
2	11.35	Providing and fixing M.S. angle 50x50x5 mm to act as nosing with lugs of M.S. flat 10x5 mm, 10 cm long, forked at end 60cm apart (minimum three lugs to be provided), including necessary welding and applying a priming coat of approved primer on exposed surface etc. complete.	Kg	414.12	124.01	51355.83
3	MR	Providing and fixing 12 mm thick plywood (Green Ply/Green Panel) on existing door frame and pasting with 4 mm Veneer (Green Decor) with material and labour all complete including all fancy type fittings) as per building specification and direction of E/I.	Sqm	80.68	7098.00	572659.54
4	MR	Providing and fixing 4 mm venner over 6mm ply with polish of Green Décor/century Make at both side on existing door with all material and labour all complete (including all fancy type fitting) as per building specification and direction of E/I.	Sqm	13.27	9783.00	129839.98
5		Providing and fixing T.V Unit (L-2.40 m X H-2.10 m)& Name Plate (1.5 m X 2.1 m) at V.C chamber as per drawing and instructions of E/I & Architect.(L-2.40m X H-2.10 m)	Sqm	8.19	8611.20	70525.73
6		Supplying,Fitting and Fixing all complete University Name (33 nos.x12") with Titanium Gold & Logo (2'-0" x 2'-0")				41640.00
		ELECTRICAL				

7	1.1	Point wiring in PVC conduit,with piano type switch				
	1.1.1	Group A	Each	14.00	592.00	8288.00
8	1.7	Circuit/submain wiring in PVC conduit :- wiring for				
	1.7.1	2x1.5 sq.mm + 1x1.5 sq.mm earth wire	Mtr	40.00	147.00	5880.00
9	1.24	S/F Modular Type Switch :-				
	1.24.1	5/6 amps one way switch	Each	14.00	67.00	938.00
10	1.27	S/F Modular boxes,base & cover plate :-				
	1.27.1	1 or 2 module (78 mmx78mm x45mm)	Each	14.00	169.00	2366.00
11		Providing and fixing light (7W) for painting glow	Each	14.00	3150.00	44100.00
12	MR	Providing and fixing light profile light (25W)	Each	14.00	3550.00	49700.00
				TOTAL		1005340.00

Appendix II

Technical Bid

Tender for Renovation of VC's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.

S. No.	Details to be Furnished by the Tenderer		Details provided by the Tenderer
1.	Name and address of the contractor with phone no. and e-mail ID, if any.	:	
2.	Registration number and date of registration of the company/ cooperative/ agency/ SHG/ Society, if any. (Certificate to this effect should be enclosed)	:	
3.	Year of Establishment	:	
4.	Type of Organization: (Whether Proprietorship, Partnership, Private Ltd. Company or Co-operative body etc.). In case the applicant is a non-individual, Certified copy of a Partnership deed/ Certificate of Incorporation /Certificate of Registration issued by the Registrar of Cooperative Societies/as the case, should be enclosed.	:	
5.	Enclose Experience certificates from previous clients with contact no.	:	
6.	PAN Number(photocopy to be enclosed)	:	
7.	Service tax, Sales tax/ GST Registration No., (Number and photocopy of certificates to be given)	:	
8.	Any other Information	:	

Further it is certified that I/We will abide by the technical and commercial terms and conditions of the Tender and also other rules and regulations of Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.

(Signature of the Tenderer with seal)

Financial Bid
Format for Financial Bid

To
The Registrar,
Dr. Shyama Prasad Mukherjee University,
Morabadi, Ranchi,
Jharkhand.

Madam,

Sub: Renovation work of VC's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.

In response to your advertisement of tender for “**Renovation work of VC's Chamber at Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand.**” we herewith submit our financial bid.

Minimum rate for the worked mentioned in Appendix 1.	Rs. (Excluding GST & Labour Cess) (Rupees.....) (Excluding GST & Labour Cess)
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*** Work to be done is given at Appendix 1.**

****The Lowest rate of bid will be considered for award of work.**

Date: (Signature of the Tenderer with seal)

Appendix IV

Check List (Strike off which is not applicable)

S. No.	Details	Yes/No	Page No.
1.	Company Registration/ Incorporation details		
2.	Copy GST Registration		
3.	Copy of PAN Details		
4.	Tender Fee as Demand Draft of Rs. 10,000 /-		
5.	EMD as DD of Rs. 20,000/-		
6.	Copy of Balance Sheet / P & L Account Last 3 years.		
7.	Copy of Income Tax Return for Last 03 Year		
8.	Copy of Similar Work Experience with Tender Value		
9.	Duly Filled Appendix - II		
10.	Duly filled Appendix - IV		
11.	Duly filled Appendix - V		
12.	Duly Filled Appendix - VI		

(Signature of the Tenderer)

(Name and Address)

(Company Seal)

DECLARATION

I/We having our office as mentioned under declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature

Name :

Designation :

Name of the Agency :

Address of the Bidder :

Seal of Bidder

Date :

Place :

UNDERTAKING

(Format of undertaking to be submitted along with Tender)

1. I the undersigned hereby declare and affirm that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with all the terms and conditions.
2. That the rates quoted by me are valid and binding upon me till the work is completed in DSPMU.
3. That the earnest money of Rs. deposited by me vide Demand Draft No. Dt. drawn on..... (Name of the Bank) is attached herewith.
4. That I/ We authorize the Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi to forfeit the security deposit money submitted by me/us if any delay or failure to supply the article/completion of the work to the satisfaction of the Dr. Shyama Prasad Mukherjee authority. within the stipulated time of the items of desired quality.
5. That I will be in the position to provide contract as per the work explained to me to the satisfaction of the Dr. Shyama Prasad Mukherjee University authority.
6. That there is no vigilance/CBI case or court case pending against me/ my firm debarring me/my firm to undertake contract work/ supply of items quoted.
7. I have been informed that the Dr. Shyama Prasad Mukherjee University, Ranchi has the right to accept or reject any or all the tenders without assigning any reason thereof.

Signature & Address of the Tenderer

STAMP